

**CSME 2337 (3:1:4)**

**COURSE SYLLABUS**

**SOUTH PLAINS COLLEGE COSMETOLOGY**

**DEPARTMENT OF PROFESSIONAL**

**SERVICES AND ENERGY**

**LEVELLAND CAMPUS**

**UPDATE August 27th, 2018**

## COURSE SYLLABUS

**Course Title:** CSME 2337

**Instructor:** Sarah Thompson

**Office:** Sarah Thompson

sthompson@southplainscollege.edu

**Office Hours:** 3:00 to 4:00 p.m. Monday-Thursday

8:00-12:00 Noon Friday

### SOUTH PLAINS COLLEGE IMPROVES EACH STUDENT'S LIFE

**Course Level: Advanced**

**Course Description:** Mastery of advanced cosmetology techniques including hair designs, professional cosmetology services and workplace competencies.

**End-Of-Course Outcomes:** Create a variety of hair design, perform professional cosmetology services and demonstrate workplace competencies. Upon successful completion of this course, the student will:

- Produce hairstyles using elements of good hair design.
- Perform cosmetology services using professionalism.
- Demonstrate the competencies desired in a cosmetology workplace.

#### **Academic Integrity:**

It is the aim of the Cosmetology faculty of South Plains College to foster spirit of complete honesty and a high standard of integrity. The attempt of any student to present his or her own work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension. Students should refer to the "South Plains College General Catalog" policy regarding consequences for cheating and plagiarism (see "Academic Integrity" as well as "Student Conduct" sections in catalog). At times, working with other students is encouraged for some assignments and meets SCANS competencies C-9 through C-14. If you have any question as to whether you may work with other students on any assignment, **ASK YOUR INSTRUCTOR TEACHING THIS COURSE.**

**SCANS and FOUNDATION SKILLS: This course covers SCANS OCCUPATIONAL COMPETENCIES C1-20 and FOUNDATION SKILLS F1-17.**

**Verification of Workplace Competencies:** Successful completion of this course permits qualified students to enroll for specifically restricted skill course that can lead to Texas Department of Licensing and Regulation operator's Licensure. Students who do not meet criteria for restricted enrollment will be counseled regarding their workplace competencies and career goals/objectives.

**Specific Course/Instructor Requirements:**

A. Textbooks:

- Milady's Standard Textbook of Cosmetology.
- Milady's State Exam Review for Cosmetology.
- Milady's Standard Theory Workbook.
- Milady's Standard Practical Workbook.

**Course Outline:**

CSME 2337 students will demonstrate competencies in the following tasks:

- Demonstrate the competencies desired in a cosmetology workplace.
- Exhibit the use of information and tools related to the artistry of hair.
- Perform cosmetology services using professionalism.
- Produce hairstyles using elements of good hair design.
- Create hairstyles using elements of correct hair design (proportion and balance).
- In order to receive a passing grade for this course, a student must complete 90% of the competencies. A student who chooses to voluntarily withdraw from this course will receive a **W**; a student who does not meet 90% of all of the competencies will receive an **F**.

**Accommodations:**

South Plains College strives to accommodate the individual needs of all students in order to enhance their opportunities for success in the context of a comprehensive community college setting. It is the policy of South Plains College to offer all educational and employment opportunities without race, color, national origin, religion, gender, disability or age (SPC Equal opportunity Policy General Catalog).

**Diversity Statement:**

In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

**ADA Statement:**

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting an accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office through the guidance and Counseling Centers at Reese Center (Building 8) 716-4606, or Levelland (Student Services Building) 716-2577.

**Title IX Pregnancy Accommodations Statement:**

If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact Chris Straface, Director of Health and Wellness at 806-716-2362 or email [cstraface@southplainscollege.edu](mailto:cstraface@southplainscollege.edu) for assistance.

**Campus Concealed Carry syllabus statement:**

Campus Concealed Carry - Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to the SPC policy at:

[http://www.southplainscollege.edu/human\\_resources/policy\\_procedure/hhc.php](http://www.southplainscollege.edu/human_resources/policy_procedure/hhc.php)

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

**Absences:**

Please refer to the “South Plains College Cosmetology Handbook” that you received on your first day of class in the Cosmetology program.

I \_\_\_\_\_ have received a copy of CSME 2337 syllabi for South Plains College Cosmetology. The course syllabi has been reviewed with me, I understand and agree to all of the requirements of this course.

Signature \_\_\_\_\_

Date \_\_\_\_\_

I \_\_\_\_\_ have received a copy of CSME 2337 syllabi for South Plains College Cosmetology. The course syllabi and South Plains College Cosmetology Department Handbook has been reviewed with me, I understand and agree to all of the requirements of this course.

Signature \_\_\_\_\_

Date \_\_\_\_\_